



MSM Annual Conference Saturday, January 7, 2017

Dean College/ Campus Center
99 Main Street, Franklin, MA

July 2016

Montessori Schools of Massachusetts, a regional organization of 70 schools in the New England area, will be hosting its Annual Conference on Saturday, January 07, 2017 (snowdate: Sun., Jan. 8th) Dean College in Franklin, Massachusetts will be hosting the conference from 9am-3pm. We anticipate an attendance of 400 or more Montessori teachers and administrators representing many schools from the New England area.

We are inviting you to attend, as a vendor to display and sell materials during the conference. We are asking for:

1. \$50 fee per 8 foot table/ space
(The school will provide the tables.)
2. A donation of an item the raffle.

If you cannot attend, you may rent a table to display catalogues. The fee per table is \$25. We also ask that you donate an item for the raffle.

If you are interested in participating in any way, please print, complete and mail the attached form with the vendor fee no later than

October 15, 2016 to:

*Susan Swift, MSM
51 Bates Street
Northampton, MA 01060*

Please note that table locations will be assigned in advance according to the order in which we receive your registration. Please feel free to contact me if you have questions at 413-586-4538 or susanswift@northamptonmontessori.org.

Thank you for your support and participation.

Sincerely,

Susan Swift
MSM Vendor Coordinator



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VENDOR PARTICIPATION FORM

Name of Company: _____

Company Website: _____

Contact Person: _____

Mailing Address: _____

Phone: _____ Email: _____

_____ I will be attending the conference as a vendor.

_____ I won't be attending, but will send items for display and raffle item.

Type/ Description of materials:

Raffle Item you are donating:

Brief description of set-up plans:

Approximate dollar value of
raffle item: \$_____

Number of tables requested:

_____ x \$50 = \$_____

(Please make checks payable to

_____ x \$25 = \$_____

Montessori Schools of Massachusetts)

OFFICE USE ONLY: check number: _____ amount: _____ received: _____