



## MSM Annual Conference Saturday, January 5, 2019

Dean College/ Campus Center  
99 Main Street, Franklin, MA

### Vendor Registration Form

September 2018

Montessori Schools of Massachusetts, a regional organization of 90 schools in the New England area, will be hosting its Annual Conference on Saturday, January 05, 2019 (snowdate: Sun., Jan. 6<sup>th</sup>) Dean College in Franklin, Massachusetts will be hosting the conference from 9am-3pm. We anticipate an attendance of 500 or more Montessori teachers and administrators representing many schools from the New England area.

We are inviting you to attend, as a vendor to display and sell materials during the conference. We are asking for:

1. \$100 fee per 8 foot table/ space  
(The Dean College will provide the tables.)
2. A donation of an item the raffle.

If you are interested in participating in any way, please print, complete and mail the attached form with the vendor fee no later than

**November 1, 2018** to:  
*Susan Swift, MSM*  
*28 Baker Hill Road*  
*Florence, MA 01062*

Please note that table locations will be assigned in advance according to the order in which we receive your registration. Please feel free to contact me if you have questions at 413-219-4856 or [sbgswift@gmail.com](mailto:sbgswift@gmail.com).

Thank you for your support and participation.

Sincerely,

Susan Swift  
MSM Vendor Coordinator



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## PROGRAM VENDOR PARTICIPATION FORM

Name of Company: \_\_\_\_\_

Company Website: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

\_\_\_\_\_ I will be attending the conference as a vendor.

Type/ Description of materials:

Raffle Item you are donating:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Brief description of set-up plans:

Approximate dollar value of  
raffle item: \$\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Number of tables requested:  
(Please make checks payable to  
*Montessori Schools of Massachusetts*)

\_\_\_\_\_ x \$100 = \$\_\_\_\_\_

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OFFICE USE ONLY: check number: \_\_\_\_\_ amount: \_\_\_\_\_ received: \_\_\_\_\_